

# **CENTRAL UNIVERSITY OF HARYANA**

## **OPEN COUNSELLING (Physical Mode)**

### **Admission against vacant seats in Postgraduate (PG) programmes**

#### **ACTIVITY SCHEDULE & GENERAL INSTRUCTIONS**

1. The candidate(s) desirous to take admission against the vacant seats in various PG programmes offered by Central University of Haryana are invited for admission through Open/Physical Counselling as per the schedule mentioned below.
2. Candidates desirous to take admission against the vacant seats, where ever available, shall have to register online for the Open/Physical counselling and pay the requisite registration fee of ₹300 (Except SC/ST/PwD/ Women/Transgender categories).
3. The link for registration and payment of fee is available on the University Website.
4. The schedule of the Open/Physical Counselling is as under:

S. No.	Particulars	Date
1.	Display of Vacant Seats for Open/Physical Counselling	25-07-2025 (Friday)
2.	Start of Online Registration <i>Registration Fee: Rs. 300/- (Except SC/ST/PWD/Women/Transgender).</i>	25-07-2025 (Friday)
3.	Last date for Online Registration	29-07-2025 (Tuesday)
4.	<b>Date and Time for Open/Physical reporting in the concerned department</b>	<b>31-07-2025 (Thursday) Upto 12 Noon</b>
5.	Display of Category-Wise merit list and offer of admission	31-07-2025 (Thursday) 02:00 PM Onwards
6.	Payment of Fee by the admitted candidates	31-07-2025 (Thursday) to 01-08-2025 (Friday)
7.	Offer of admission on the basis of the comprehensive waiting list drawn on the basis of open/ physical counselling	02-08-2025 (Saturday)
8.	Payment of Fee by the admitted candidates	02-08-2025 (Saturday) to 03-08-2025 (Sunday)
9.	Offer of admission on the basis of the comprehensive waiting list drawn on the basis of open/ physical counselling (If, required)	04-08-2025 (Monday)
10.	Payment of Fee by the admitted candidates	04-08-2025 (Monday) to 05-08-2025 (Tuesday)

5. The merit list of candidates reported during the Open/Physical Counselling shall be prepared as per the preference given below:
  - a. The candidate(s) having valid CUET (PG)-2025 score and who registered for the counselling of Central University of Haryana, shall be given first priority for admission.
  - b. The candidate(s) having valid CUET (PG)-2025 score but did not registered for counselling of Central University of Haryana, shall be given second priority for admission
  - c. Candidate(s) who do not have valid CUET (PG)-2025 score but meet the minimum eligibility requirement for the programmes concerned, shall be given third priority for admission.
6. Candidates must ensure that mobile no and e-mail ID provided by him/her are valid and are active during counselling period. The mobile no and the e-mail ID must be his/her own or of the immediate family members /guardians.
7. Candidates are advised not to register with mobile number and e-mail ID of cyber-cafe owner or some unknown person, which may lead to communication gap. Similarly, candidates are also advised to pay the fee from his/her own account or the account of immediate family members/guardians, and it should not be from the account of cyber-cafe owner or unknown person as the refund of fee, if any, arising out of cancellation or otherwise will be remitted in the same account.
8. Candidates are advised to complete the registration process as per the schedule notified on the University website.
9. The comprehensive merit list, list of admitted students and waiting list shall be prepared and displayed on the Departmental Notice Board & University Website for information of all concerned.
10. The admitted candidates are required to pay the requisite academic fee of the programme within the stipulated time as mentioned in the Activity Schedule. In case the candidate does not pay the academic fee, the seat shall be declared vacant and will be offered to the next eligible candidate(s) in the order of merit.
11. Vacancies resulting from cancellation/withdrawal will be filled from the waiting list.

12. The Departmental Admission Committee (DAC) will check the eligibility of all the provisionally admitted candidates in the programme. The respective Department may contact the candidate for any clarification related to his/her candidature and may also ask for the resubmission of the documents if required.
13. If the candidate is found ineligible during the document verification stage, his/her candidature will be made ineligible to take admission in that programme and the admission will be cancelled.